

Chartiers Township

2 Buccaneer Drive
Houston, PA 15342
(724) 745-3415
Fax (724) 745-1744

BOARD OF SUPERVISORS

A. William Kiehl, *Chairman*
Glenn Alterio, *Vice Chairman*
John Marcischak, *Secretary*

Jodi Noble
Township Manager

Solicitation Permit Application

All applications and fees must be submitted in person directly to the Chartiers Township Planning Department located at 2 Buccaneer Drive, Houston, PA 15342
Application and Permit Fee: \$50.00

Name of Applicant: _____
Applicant Address: _____
Phone: _____
E-Mail: _____

Company Represented: _____
Address: _____
Point of Contact: _____
Phone: _____
E-Mail: _____

Solicitation Personnel (Please provide local and permanent addresses if different):

1. Name: _____
Address: _____
Height: _____ Hair: _____ Eye Color: _____
2. Name: _____
Address: _____
Height: _____ Hair: _____ Eye Color: _____
3. Name: _____
Address: _____
Height: _____ Hair: _____ Eye Color: _____
4. Name: _____
Address: _____
Height: _____ Hair: _____ Eye Color: _____

Has any solicitor been convicted of a crime other than a summary offense? If so, please list the nature of the offense and the punishment assessed (Use additional sheets if necessary):

1. Name: _____ Offense: _____ Penalty: _____
2. Name: _____ Offense: _____ Penalty: _____
3. Name: _____ Offense: _____ Penalty: _____

Please provide a brief description of the nature of the business and the goods/services being sold:

Applicant Signature: _____ **Date:** _____

Township Signature: _____ **Date:** _____ **APPROVED / DENIED**

Solicitation Guidelines and Conditions

Solicitation Permits are subject to the following (please initial each item):

1. Applicant must submit a valid Driver's License or State Photo Identification card.
 I understand, accept, and have provided it with this application
2. Applicant must provide two (2) 2"x2' color photographs for each solicitor.
 I understand, accept, and have provided it with this application.
3. Applicant must provide a PA State Police Criminal Background Check for each solicitor. If the solicitor is not a Pennsylvania resident, a criminal background check must be provided from the solicitor's state of residence.
 I understand, accept, and have provided it with this application.
4. Solicitations may be conducted Monday through Saturday only from 10:00AM to 4:00PM
 I understand and accept
5. Solicitations may not be conducted on Sundays or federally designated holidays.
 I understand and accept
6. All permittees are required to exhibit a solicitation permit to any resident, police officer, or other designated Township official.
 I understand and accept
7. Solicitation permits shall expire at the end of each quarter year, and the term during which a permit is valid and useable shall not exceed 92 days (Permits may be renewed in accordance with the terms and conditions of Chartiers Township Ordinance No. 357, Peddling and Soliciting).
 I understand and accept
8. Solicitations are not permitted at residences where a no solicitation, peddling, canvassing, or similar sign is posted, or from the attached No Solicitation list, in accordance with the terms and conditions of Chartiers Township Ordinance No. 357, Peddling and Soliciting.
 I understand and accept
9. I have read and understand the requirements, violations, and penalties of Chartiers Township Ordinance No. 357, Peddling and Soliciting.
 I understand and accept

Questions or comments may be directed to planning@chartierstwp.com or by calling 724.745.3415.

Revised July 2017